



Communication Protocols for CoPs

For MKN-funded publications (e.g. articles, reports, summaries, resources), please follow the protocols outlined below.

1. Acknowledge funding

The MKN logo should be on all CoP products developed using MKN funds (ultimately Ministry funds) and all such products should say:

- “The MKN is funded by/funded in part by the Ontario Ministry of Education. The MKN is a KNAER Project hosted by the Fields Institute for Research in Mathematical Sciences.”; OR
- “The MKN is funded by the Ontario Ministry of Education [Ministry logo]. The MKN is a KNAER Project [KNAER logo], hosted by [Fields logo].”

2. Include a content disclaimer

A content disclaimer should be added that says: “The views expressed in this [document] belong to the authors and do not necessarily reflect the opinions of the Ministry of Education nor the Ontario government.”

3. Provide a pre-publication alert

Please inform the MKN Coordinator (mlangeme@fields.utoronto.ca) of your upcoming publication and they will inform the Ministry. As stated below, this is to give the MKN and the Ministry a heads-up and allow everyone to stay better connected and coordinated with communication efforts. Requested timelines:

- a) Journal article/reports – 15 business days
- b) Resources/summaries distributed to school boards/schools – 5 business days
- c) Media releases – 5 business days

If you have any questions, please contact Melanie Langemeyer at mlangeme@fields.utoronto.ca.

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